### High-Level Agenda for Week of 6/4

#### High-level agenda:

* Understand / confirm the problem & client need (problem definition)
* Confirm the current shared housing process (how does the process look like outside the app?)
  + Discuss pain points of the current process (obstacles to successful matching)?
  + Is the current / outside-the-app process successful in matching tenants?
* Discuss characteristics of a successful matching model (what defines success?)
* Confirm who qualifies for housing & why? (what are the requirements for placement)
* Confirm stakeholders & availability (case workers, landlords, etc.) - who can we talk to?
* Define client PMO (Project Management Office / decision making body) & discuss client status check-ins going forward

#### Client problem statement:

* Housing is limited
* Single tenant placement is no longer sustainable
* Shared housing is the solution
* LA Family Housing would like to make the successful tenant matching more efficient / automated using a digital tool / app

#### Client need (as defined by client):

* Get individuals to want to share housing
* Get individuals to match more accurately (e.g. via an algorithm)
* Get individuals to match more efficiently & to accommodate larger volume (e.g. via a digital tool, like an app or web)